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|  | GORLESTON/HOPTON MEDICAL PRACTICE (PPG) |  |
|  | PATIENT PARTICIPATION GROUP |  |
|  | 23rd MAY 2012 |  |
|  | AT GORLESTON MEDICAL CENTRE |  |
|  | PRESENT: Mike Mimms ( Chair) Pamela Acaster (Secretary) Roy Huggins, Martin Knowles, David Brown and  Dawn Barnham.  Apologies: John Calthorpe.  Minutes: Pamela Acaster |  |
| 1  2 | The meeting was opened by the Chair  Agree minutes of last meeting:  Minutes confirmed as a true and accurate reflection.  MM reminded everyone about the importance and need for patient confidentiality.  MM advised the group that a “Disability evacuation chair” has still not been fitted at the northern end of the  building near the lifts and stairwell. The committee understands that this will be fitted sooner rather than later.    The small kitchen area has been finished and well used.  Gorleston Medical Centre and Hopton surgery have both received  new equipment purchased from funds already in hand.    Jazz Octoscope, Micro medical syringes, W/A 3.5V Diagnostic set &C cell handle, Propulse NG Ear irrigator,  Propulse NG QRX jet tips , Braun IRT 4520 Tympanic thermometer, Thermoscan Probe covers ,M-Pulse Lite Finger Pulse Oximete, New STD Rechargeable desk set 240V.  The much awaited screen has now been put up to avoid other patients hearing conversations between receptionists and patients.  Available appointments are now being offered to patients at the Hopton Surgery.    The new computer system will be transferred shortly from EMIS PCS to EMISWEB which is a hosted system.  Dawn is working on a new setup to enable people to make appointments by using their emails.  MM has said it is unlikely for the surgeries to open on Saturdays. | MM |
| 3 | AOB. New Chairman will be required.  Roy Huggins was voted in as Chairman and Martin Knowles as Vice Chairman seconded by David Brown and Pamela Acaster.  MM reminded the group that one of our functions was to raise money for the surgery. Many ideas were discussed and it was suggested that the secretary should write down these ideas and present them to Dr Verma for further discussion which will be at our next meeting.  The meeting ended at 1630. Next meeting to be arranged by the new Chair. |  |